

GREATER HOULTON CHAMBER of COMMERCE

CRAFTER/VENDOR APPLICATION

SUMMER 2023

This year the Greater Houlton Chamber will be offering 4 opportunities for crafters to market their product in Houlton.

- 1. Southern Aroostook Trade Show – April 15&16 at the Millar Arena.** We do welcome crafters to this two-day indoor show for a \$75.00 fee. This trade show gives you a chance to hit the circuit early and not have to worry about the weather. This event does require participation on both days. Table, chairs, and internet is available with your fee. You can also set up on Friday at your leisure.
- 2. Midnight Madness – is scheduled for Friday June 30** and centered in Market Square. This event attracts between 5000 and 8000 people who come for the retail experience, great music and fireworks set off from Riverfront Park. Midnight madness starts at 5:00 p.m. and wraps up around 11:00. Vendors should plan to be set up by 3 p.m.- \$25/ 10X10 area, \$45 10X20. **All Food vendors who are not connected to a non-profit organization must be able to show proof of mobile food vendor licensing available through the State to be part of the event.**
- 3. July 1 Craft Fair** in Monument Park- is one of two Craft Fairs set in Monument Park in the summer. It is also held at the same time as the Houlton Agricultural Fair ensuring a good crowd of shoppers. The hours are 8:00 to 3:00 and set up can start at 6:30 a.m. \$25.00/ 10X10 area, \$45/10X20.
- 4. August 19 - Potato Feast Craft Fair in Monument Park** is from 8:00 to 3:00 in Monument Park. Set up can start at 6:30 a.m. \$25/ 10X10 area, \$45/ 10X20.
- 5. September 16 - Harvest Festival –** Held in conjunction with Houlton Community Market, this event is truly family oriented. Kid's games, food, demonstrations, pumpkin painting, and added vendor space expand the market into a street fair. Only crafters who produce their own product can attend this festival. 9 to 2, \$25/ 10X10 area, \$45/ 10X20.

Please fill out the form on the second page. Midnight Madness spots are assigned in the center of Market Square the week before the event at the discretion of the Chamber of Commerce. July 1 and August 19 craft fairs spaces are by a choose-your-own system. (We have found that you do a better job picking out a space than we do!) It's best to arrive early if you want a particular spot. Harvest Festival spots will be in the middle of Market Square and will be assigned on a first come/first served basis by the Market Master. Trade show spots will be chosen by the Chamber to ensure a good mix of booth placement.

Please feel free to call or email the Greater Houlton Chamber of Commerce if you have any questions.

NAME _____

PHONE _____

BUSINESS NAME _____

STREET ADDRESS _____ CITY _____ ZIP _____

EMAIL _____

DESCRIPTION OF CRAFT OR FOOD OFFERING (Food Vendors may only apply for
Midnight Madness) _____

Southern Aroostook Trade Show April 15& 16:

Single Crafter Space \$75 _____

Double Space \$125 _____

Midnight Madness June 30: Spaces will be assigned at the event

Single Crafter Space \$25 _____

Double Crafter Space \$40 _____

Food Vendor Space \$50 _____

Non-Profits *** see below

July Craft Fair July 1:

Single Space (10X10) \$25 - _____

Double Space (10X20) \$45 - _____

Triple Space (10X30) \$60 - _____

August 19 Craft Fair and Art Festival

Single Space (10X10) \$25 - _____

Double Space (10X20) \$45 - _____

Triple Space (10X30) \$60 - _____

September 16 Harvest Festival: Space will be assigned at the event

Single Crafter Space \$25 _____ Double Crafter Space \$45 _____

***There is no cost for registered 501C3's, Schools or churches. (Size of space may be restricted to a 10x10 if there is not enough available space)

Checks may be made payable to the Greater Houlton Chamber of Commerce. Please read and sign the agreement and be aware that money must accompany this form to reserve your space.

By signing this form:

1. The vendor agrees to keep his or her booth open for the duration of the event with no exceptions.
2. The vendor will agree to abide by the no smoking policy at the event site.
3. The vendor understands that there will be no refunds if they decide not to participate on the day of the show unless, for some reason, the Chamber is forced to cancel then a full refund will be available.
4. The event is held rain or shine but the July 2 and August 20 craft fairs may be moved to the Rec Center if the Chamber deems it necessary.
5. It is suggested that vendors bring a 10 x 10 pop-up tent. There is limited shade in the Park and the downtown area.

I, the undersigned, agree to indemnify, hold and save harmless the Town of Houlton and the Chamber of Commerce from any liability, action, claim, damage, award or judgment incurred or suffered by myself or my personal belongings while participating in any of the above listed craft fairs sponsored by the Greater Houlton Chamber of Commerce.

Signature _____

FOR MORE INFORMATION PLEASE CONTACT:

**Jane Torres
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Houlton, ME 04730
207-532-4216 or 207-694-3414
director@greaterhoulton.com**

